



ALMA MATER STUDIORUM
UNIVERSITÀ DI BOLOGNA

DEPARTMENT
OF PHYSICS AND ASTRONOMY
"AUGUSTO RIGHI"

**CALL FOR APPLICATIONS FOR 15 INTERNATIONAL GUESTS
AT THE DEPARTMENT OF PHYSICS AND ASTRONOMY "A. RIGHI"-DIFA**

Application deadline: 31 March 2025

With the aim of fostering internationalization and didactic-scientific transversality at the University of Bologna, DIFA is offering **15 incentives for international scholars/researchers to collaborate at the Department of Physics and Astronomy "Augusto Righi"**.

The Fellowship period must be continuous in order to allow a fruitful interaction with the University staff and with students and must be concluded by 30 June 2026.

Total amount tendered: € 15.000 for 15 international guests.

Art. 1 - Benefits offered to the Visiting Fellow

Selected guests will receive the direct reimbursement of expenses incurred and documented up to € 1,000.00 for EU or non-EU residents, in accordance with the University Missions Regulations.

If the number of eligible applicants should be less than 15, the reimbursement per visitor can be increased.

The contribution may be supplemented at the request of the Department's professors/researchers for projects for which they are responsible.

In addition, eligible applicants that do not result beneficiaries of this call, can be invited at DIFA for a period of mobility to be carried out by 30 June 2026. Professors and researchers of the Department will be able to provide additional reimbursement to cover travel and accommodation expenses.

Art. 2 - Activities of International Guests at the Department

The guests selected through this procedure, during their stay at DIFA will be involved in teaching, research and/or public engagement initiatives promoted by the Department.



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Art. 3 - Duration of mobility and modification of the period of stay at the Department

The duration of the stay may be from 5 working days to 1 year.

If a guest stays at DIFA more than 2 weeks, he/she will be awarded the title of visiting professor or visiting scholar on the basis of their activities during their stay in Bologna, following the [Regulation on Visiting Professors and Visiting Scholars](#) including the Code of Ethics and Safety at Work.

Any rescheduling of visits for the beneficiaries of this selection will only be possible during the period covered by the notice and must be completed by 30 June 2026.

Art. 4 – How to apply

The application shall include all required documents and shall be uploaded by the candidates

by March 31st 2025 at 11:30 PM (CET)

Candidates must register on the online platform

<https://personale.unibo.it/pol/welcome.htm?siteLanguage=en>

The application shall be submitted exclusively on-line; any document submitted through other means will not be accepted.

The application shall include:

1. Personal and professional data of the International Guest;
2. A cover letter from a Professor/Researcher of the Department (the list of affiliates to the Department is available here: <https://physics-astronomy.unibo.it/en/department/people/faculty>);
3. The indication of the reasons concerning the decision to conduct a research stay in Bologna, Professors/Researchers of the DIFA with whom the applicant wants to collaborate, research activities to carry out, including the title of a possible seminar;
4. The indication of both the chosen period of stay and an alternative option;
5. A scanned copy of the International Guest's passport (or other valid identity document);
6. International Guest's curriculum vitae et studiorum (a list of publication is recommended but not mandatory).



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Art. 5 – Award criteria

Applications will be assessed by DIFA's Internationalization Committee.

The Commission will be tasked with the selection of the 15 best applications and the definition of the final ranking list.

Elements required by Art. 4 are subject to evaluation by the members of the Internationalization Commission, which is entrusted with the task of collectively preparing the ranking list.

The criteria for the formation of the ranking list are:

- scientific excellence of the candidate (up to 30 points);
- relevance of the visit to the Department's aims (up to 30 points);
- balanced representation of all the Department's scientific-disciplinary sectors (up to 40 points).

The outcome of the selection will be announced by e-mail from DIFA's administration, at the end of the selection procedure.

Only applications scoring at least 70/100 are eligible to be selected.

Art. 6 – Acceptance of the incentive

International Guests will be invited through a deliberation adopted by the Head of Department and containing the researchers' first and family names, description of the planned activities and name of a DIFA's Professor of reference. Within 10 days of receipt of the communication of the incentive granted, the International Guest is required to formally accept the position by sending a confirmation message to: clarissa.consaga@unibo.it, with the hosting professor/researcher in copy.

The invitation will be formalized with a letter from the Department's Head before their arrival.

Art. 7 - Entry practices in Italy for non-EU visiting fellows

The entry and residence in Italy of international staff are regulated by Italian laws and by the regulations of the local authorities. Please check the related info here:



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<https://www.unibo.it/en/university/international-outreach/international-staff-professors-and-researchers/visiting-professors-and-other-lecturers-coming-from-abroad> and here:
<https://www.unibo.it/en/university/international-outreach/international-staff-professors-and-researchers/visiting-scholars-for-research-and-other-researchers-from-abroad> .

Art. 8 - Insurance cover

Accident insurance and third-party liability insurance (RCT) are compulsory for International Guests and/or Visiting staff.

The Guest who don't deliver their personal insurances, or whose insurance cover does not comply with the university's policy, must pay a small insurance premium before the arrival. The Department will reimburse both insurances for the beneficiaries, limited to the activities listed in the contract stipulated with the beneficiaries that take place at the University of Bologna facilities. The insurance fee will be deducted from the amount indicated in Article 1.

The incentive does not confer the right to benefit from coverage by the national social and health service. International Guests selected are required to provide their own national health and social security cover, as established by the University's rules.

Art. 9 – Reimbursement

The direct reimbursement referred to in Art. 1 shall take place after the conclusion of the mobility, to be communicated to the Department's administration by the DIFA applicant and upon presentation of the required original documentation, duly completed and signed by the International Guest.

The Department does not guarantee payment of the incentive if all the necessary documentation is not delivered to the Department.

The reimbursement regulation is available here: [Regolamento delle missioni, mobilità intra - ateneo e trasferte — Normateneo](#)



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Art. 10 – Publication of the call

This selection notice can be consulted in the Notices section of the Department's website for the entire period of the call for applications.

Art. 11 - Final provisions

For all aspects not regulated by this call for applications, the Italian law and the University of Bologna Statute and Regulations apply.

Art. 12 - Information notice concerning data processing

Personal data collected are processed as described in the "Informativa per i partecipanti a concorsi e selezioni banditi dall'Ateneo" available at: <https://www.unibo.it/en/university/privacy-policy-and-legal-notes/privacy-policy/personal-data-processing>

The information is published in compliance with artt. 13 and 14 of Regulation (EU) 2016/679 (GDPR).

CONTACTS

For further information please contact clarissa.consaga@unibo.it

The procedure manager is Dr. Laura Tombelli

Head of Department
Prof. Andrea Cimatti